



# Morton Academy

The best in everyone™

Part of United Learning

RR/KRE

4<sup>th</sup> July 2024

Dear Parent / Carer

As you will be aware, the Year 10 students are completing their week of Work Experience during the week commencing 8<sup>th</sup> July 2024. The vast majority of students have managed to secure an in-person placement, however, a few have struggled as there are less places available. To combat this, these students will be emailed, to their academy email addresses, access to a Virtual Work Experience programme, which has been purchased by the academy from REED Education. The booklet can be worked through at the students own pace and includes a variety of videos and activities. Students will gain experience in multiple departments, including finance, sales, marketing, and learning and development. There are interactive videos from REED employees and the students will finish with a self-reflective presentation and CV. It is a generic work experience programme, but I am sure you will agree that all students, whichever pathway they end up choosing post-16, will find it useful.

When tasks are completed students should submit the work to [Y10virtualworkexperience@rrma.org.uk](mailto:Y10virtualworkexperience@rrma.org.uk), in order to receive a certificate confirming their participation. The expectation is that students complete this Virtual Work Experience from home during the week commencing 8<sup>th</sup> July rather than attend the academy in person. This experience will prove particularly useful to the students as it really is the next best thing to actual work experience, and it will help students prepare for the next stage of their education. If done thoroughly, it is designed to take students the full week. If your child does not have access to a laptop / Chromebook, please email [Rachel.robinson@rrma.org.uk](mailto:Rachel.robinson@rrma.org.uk) and we will be able to loan a Chromebook. If you would prefer that your child attends the academy to complete the virtual work experience, please let us know using the email address above.

If you have any questions, please do not hesitate to contact me.

Yours faithfully

*Rachel Robinson*

Rachel Robinson  
Assistant Principal